



**Minutes of the Regular Meeting of
 Odyssey School of Denver Board of Directors
 Wednesday, December 21, 2016
 4:00 to 6:00 pm in the PD Room**

| AGENDA | MINUTES |
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| 1. Call to Order | Meeting called to order at 4:02 pm. |
| 2. Roll Call | In attendance: Christina Carlson, Jason Fritz, Corey Goodrich, Keith Hay, Heather Metz, Andrew Mohraz, Brian Moore, Illana Poley, Tracey Schaffer, Marnie Cooke, Emily Bremer, Liza Eaton, Katelyn Bodin, Michelle Liu |
| 3. Motion to Approve and/or Amend Agenda | No motions were made to amend the agenda. Corey made a motion to approve the agenda as posted; Keith seconded the motion. Motion approved. |
| 4. Public Comment | Emily Bremer and Liza Eaton offered public comment. The Staff appreciates that the proposed bylaws revisions include continued teacher perspective representation on the Board, which was the Staff's strong recommendation. The Staff believes that it is important to maintain two voting staff members on the Board to: support equity and balance of voice, demonstrate the school's value and commitment to teacher leadership, maintain the unique teacher perspective, allow for adequate voice to represent different teacher perspectives, and create opportunity for training and support for new staff board members. |
| 5. Approval of November 16, 2016 Regular Meeting Minutes | ACTION ITEM: Brian made a motion to approve the November 16, 2016 Board meeting minutes; Jason seconded the motion. Motion approved. |
| 6. School Accountability Committee (C.R.S. § 22-11-401) | Pursuant to C.R.S. § 22-11-401, the School Accountability Committee was called to order. |
| 7. Executive Director's Update | Marnie provided updates on: - Student Recruitment – Well-attended open houses, significant interest in middle school, attendance at 7 school fairs, middle school open house on January 12 th . - Enrollment – Two sixth grade students transferred last week; the open spots have been filled. - Instructional Observations – Marnie has conducted 58 teacher observations since August, all of which are documented in the Civicore tool. She has been conducting performance evaluation discussions. |



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| | <p>- Assessment – The school is piloting an assessment tool (PreviLearn) with third graders.</p> |
| <p>8. Finance Committee Update</p> | <p>Jason provided updates on:</p> <ul style="list-style-type: none"> - October budgetary expectations have been cut back based on final PPR numbers but still anticipating more than expected budget. - Information on possible mill levy extension coming by February. |
| <p>9. Calendar Committee Update</p> | <p>Marnie presented the recommendations from the Calendar Committee as to the process and timeline for developing the school calendar on an annual basis and an in-depth review on a three-year basis.</p> <p>ACTION ITEM: Christina made a motion to adopt the two policies recommended by the Calendar Committee, “Calendar Process and Timeline: 3 Year” and “Calendar Process and Timeline: Every Year”; Tracey seconded the motion. Brian made a motion to amend the pending motion by specifying that the 2017-18 school year will be subject to the 3-year timeline and process; Jason seconded the motion. Amendment approved. Motion approved.</p> |
| <p>10. Executive Director Hiring Committee Update</p> | <p>Illana provided updates on:</p> <ul style="list-style-type: none"> - The Executive Director Hiring Committee screened candidates and conducted 3 second-round interviews. Two candidates accepted invitations to be interviewed on-site during the week of January 9, 2017. - The two finalists are: Marnie Cooke and Marti Rosenberg. - The Hiring Committee is on track to make a recommendation to the Board prior to the January 18, 2017 meeting. |
| <p>11. Executive Session: Negotiations (See C.R.S. § 24-402(4)e)) (Executive Director Search)</p> | <p>No motion to enter executive session was offered; agenda item was tabled.</p> |
| <p>12. Public Notice of Finalists for 2017-18 Executive Director (C.R.S § 24-6-402(3.5))</p> | <p>Pursuant to C.R.S § 24-6-402(3.5), the Executive Director Hiring Committee will provide notice of the finalists to the school community.</p> |



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| 13. Development Committee Update | Christina provided updates on: - The school is on track as related to the annual fund and adventure fund goals. - The auction committee is planning the March 17, 2017 auction. - Kettering Foundation will allow the school to apply again for full-day kindergarten funding. - The 100% community participation goal relates to cash donations. - The Development Committee will make a recommendation regarding a fundraising policy in January. |
| 14. Governance Committee Update and Recommendations for Revisions to Bylaws | Brian presented the work and recommendations from the Governance Committee. The recommendations were unanimous from the Committee. The Committee recommends the Board eventually vote on amendments to the Bylaws and a transition plan. The board began the discussion of the recommendations and will continue the discussion at the next Board meeting. |
| 15. Adjournment | Christina made a motion to adjourn the meeting; Keith seconded the motion. Motion approved. |

Andrew Hana

Board Chair

1/18/17

Date