

**Meeting of The Odyssey School Board of Directors**  
**Wednesday, February 19, 2014**  
**4:00pm – 6:00 pm**  
**Professional Development Room**

Our Mission: The Odyssey School is a dynamic Expeditionary Learning Community dedicated to fostering each child's unique potential and spirit of adventure through exemplary standards of character, intellectual achievement, and social responsibility.

Our Vision: The Odyssey School is a model Expeditionary Learning Outward Bound school which nurtures every child. We hold high standards of learning and exemplary character for every student. We work together as a community to achieve our vision and continually adjust our structure to meet students' needs. We embrace diversity in both our student population and our staff. We foster partnerships with the larger community and strive to be financially self-sustaining. Odyssey families are central to our community and are engaged and supported as key to the success of our school.

Board Responsibilities: We ensure Odyssey's compliance to its contract with the Denver Public Schools, set and monitor the implementation of school policies, manage the school's annual budget and financial planning, and hire and evaluate the performance of our school's Executive Director.

**AGENDA:**

4:00-4:05	Welcome & Public Comment January Board Meeting Minutes Approval
4:05-4:20	Executive Director Update
4:20-4:35	2014-2015 School Calendar Review
4:35-4:45	Budget Update (summary under separate attachment)
4:45-4:55	Family Council Update/Breakout Sessions <ul style="list-style-type: none"> <li>• Parent Rep Policy under Review by FC</li> <li>• Feb 19 FC Breakout Session <ul style="list-style-type: none"> <li>○ Succession Plan Review</li> <li>○ Parent Rep Election</li> </ul> </li> </ul>
4:55-5:00	Board Recruitment
5:00-5:10	Accountability Committee Update – SAC and Board Accountability Committee <ul style="list-style-type: none"> <li>• SAC: ongoing assessment of school against Accountability Plan, drafting surveys (surveys to go out end of March)</li> <li>• Board Accountability Committee: revising existing Accountability Plan for BOD, Staff Council, FC &amp; SAC review and approval</li> </ul>
5:10-5:20	Succession Plan Update <ul style="list-style-type: none"> <li>• Staff Council Review &amp; Feedback</li> <li>• Next Step: FC Review (Feb 19 FC mtg)</li> <li>• Synthesize feedback, create final version, move to a vote at March Board mtg</li> </ul>
5:20-5:30	Development/Fundraising <ul style="list-style-type: none"> <li>• Sturm replacement targets</li> <li>• Additional fundraising opps (Gates/Lake County, other family foundations, matching grant opportunities)</li> <li>• Auction</li> <li>• Major Donor Thank You Party</li> </ul>
5:30-5:40	Odyssey Website Update – Jon Liu/Illana Poley
5:40-5:50	Additional Committee Updates: <ul style="list-style-type: none"> <li>• Development – see above (Nilmini)</li> <li>• Governance – Governance Document review; Bylaw Review (Andrew)</li> </ul>

	<ul style="list-style-type: none"> <li>• Accountability – see above</li> <li>• Communications – (Illana)</li> <li>• Finance – FY14/15 Budget Planning (Heather)</li> <li>• E.D. Succession Planning – see above (Heather)</li> </ul>
5:50-6:00	Committee Meeting Time

**Odyssey Board of Directors 2013-2014 Strategic Committees & Priorities:**

The following committees have been established to support the key strategic goals & priorities for 2013-2014, as discussed and agreed upon by the Board of Directors at our annual retreat in July 2013. As always, new priorities will be considered on an as needed basis; however, will be considered in the broader context of the priorities listed below.

1. Executive Committee:
  - a. Board governance & recruitment
  - b. Compensation
  - c. Finance
  - d. Succession Planning
  - e. Change Management
  - f. Enrollment
  - g. E.D. Performance Evaluation
  - h. Communications
  - i. Contracts
  - j. Odyssey Policies
  - k. Growth (assessment of opportunities in compliance with requirements)
2. Accountability:
  - a. Accountability Plan
  - b. Surveys (family, teacher, admin, alumni)
  - c. DPS accountability compliance
  - d. Student Achievement (defining benchmarks for measurement)
  - e. New Academic Structure (defining benchmarks for measurement)
3. Governance:
  - a. Manage Board policies & procedures regarding Board membership, recruitment, election & renewal
  - b. Family Council Governance Review – support review process
  - c. Charter Renewal
  - d. Review By-Laws (update, where necessary)
4. Development/Fundraising
  - a. Develop annual fundraising plan, including corporate, foundation & individual gifts
  - b. Coordinate with Family Council on annual goal, campaign & auction
  - c. Kinder/Sturm Grant replacement (dependent on outcome of November “Colorado Commits to Kids” ballot)
5. Communications
  - a. Themed Round Tables/Breakout Sessions
  - b. DPS Board Election
  - c. Colorado Commits to Kids November ballot
  - d. Additional/Ongoing communications needs
6. Finance
  - a. School budget management (monitor approved budget)
  - b. Financial modeling (November ballot impact on 2014/2015 budgeting)
  - c. Monitor new compensation model
7. E.D. Succession Planning

**\*\*NOTE:** If you would like to make a public comment, please sign up in advance with our Board Secretary, Jason Fritz, by emailing him at: [jfritz6790@msn.com](mailto:jfritz6790@msn.com). Public comments are limited to 3 minutes per person.