

**Odyssey School of Denver Board of Directors**

**Wednesday, October 19, 2022**

**4:00 - 6:00 pm**

**Room 107, Odyssey School of Denver**

**Remote livestream link:**

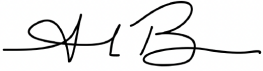
<https://us02web.zoom.us/j/89860263427?pwd=SG5ybGd1c3hpdTBXUDdEL0treXV1UT09>

<b>Our Mission:</b> Odyssey School of Denver is a diverse, public, K-8 Expeditionary Learning school. We teach students how to learn through a focus on academic achievement, critical thinking and social responsibility, preparing them for high school and beyond.	
<b>Our Vision:</b> Odyssey School of Denver students will: <ul style="list-style-type: none"><li>• Take risks and innovate;</li><li>• Lead with integrity and compassion;</li><li>• Be civically and socially engaged;</li><li>• Push themselves to exceed expectations;</li><li>and • Embrace learning as a life-long adventure.</li></ul>	<b>Board Responsibilities:</b> We ensure Odyssey’s compliance to its contract with the Denver Public Schools, set and monitor the implementation of school policies, manage the school’s annual budget and financial planning, and hire and evaluate the performance of our school’s Executive Director.

1. Call to order 4:00pm
2. No Public Comment
3. Roll call & Acknowledgments of Conflicts of Interest 4:08pm
  - a. Present = Amanda Brown, Juana Rosa Cavero, Alison (Ali) Hadden, Travis Haley, Brian Johnson, Laurel Lenz, Dawn Loge, Danielle Lucas-Adam, Kathryn Martinez, Josh Schnieder, Alisha Smith.
  - b. No conflicts.
4. Motion to Approve and/or Amend September Minutes
  - a. Amanda moves to approve with a minor edit. Josh seconds. Passes.
5. ED Update
  - a. Student Conferences a success - participation from some families that previously have been hard to reach in the past.
  - b. Leadership update - progress on strategic plan implementation, includes:
    - i. Engaging 5th grade families for next year middle school enrollment
    - ii. Work on Universal Improvement Plan and Black Excellence Plan.
    - iii. Elki working on 360 staff reviews
    - iv. Ike updating MTSS (intervention processes)
    - v. Levi adventure planning
    - vi. Dashboard for leadership accountability. Staff has viewing access.
  - c. Full enrollment for school is 290. On count day, 291 were counted, 292 enrolled.
  - d. Board members to be included in an upcoming “coffee with the crew” and are also asked to sign up for participation in the leadership team’s “weekly walkthroughs”.
6. Council, Committee and Working Group Updates
  - a. Finance Committee.
    - i. Financial summary:
      1. Projecting \$56,343 projected change to year-end balance.
      2. Net gain of \$15-16K due to additional student PPR and capital construction grant revenue.
    - ii. Discussion of FAML I Policy:
      1. State, voter-approved, family and medical leave program. Odyssey needs to choose to opt into or out of the program. School already provides a plan with similar benefits.

2. Finance committee recommends the board opts out, as opting in would increase cost to school and additional out-of-pocket expense for all employees. If the board opts out, individual staff are still eligible to opt in if they desire.
  3. Staff was notified of the Finance committee recommendation. There was no staff opposition to opting out.
  4. Juana Rosa moves to opt out. Laurel seconds. Passes.
  - iii. Annual Assurances for Financial Accreditation:
    1. Assurance that school complies with state financial and budget rules, regulations and financial reporting requirements pursuant to Section 22-30.5-112(7), C.R.S.
    2. Travis moves to approve. Danielle seconds. Passes.
  - b. Development Committee.
    - i. Fundraising goal for the year is \$132,000.
    - ii. Have met a goal of \$45,000 for the fall Adventure campaign.
    - iii. Upcoming Annual Giving Campaign
      1. Colorado Gives Day (Dec. 6). Board organizes the campaign. Goal is \$35,000.
      2. Social media program to begin Nov 1. Focus is on informing the community why funds are needed.
      3. Board members to be physically present morning or afternoon of Dec. 6.
      4. Board expected to have 100% participation.
    - iv. Final campaign is the spring auction.
      1. Theme revealed at the fun run.
  - c. SAC Committee:
    - i. Recap of Quarterly School Accountability Committee Meeting
    - ii. Committee includes 2 board members, 2 family members, and 1 community rep, and school representatives (Kathryn, Colin, Dawn, Emily).
    - iii. Provide input and feedback on spending priorities, goals, missions.
    - iv. Ensure diversity, equity, and inclusion are considered in the analysis of data and strategic planning.
    - v. Data sources reviewed:
      1. CMAS data from last spring.
      2. iREADY data, which is collected three times per year.
        - a. Tier 1 (at grade level), 2 (up to 1 grade behind), 3 (more than 1 grade behind).
        - b. Interventions for students at Tier 2 or 3.
    - vi. Academic growth goals:
      1. 60% of students below grade level in Aug/Sept will move up 1 tier or more by May.
      2. 75% of students at or above grade level in Aug/Sept will meet expectations for 1 year growth.
      3. 60% of BIPOC students below grade level in Aug/Sept will move up 1 tier or more by May.
  - d. Strategic Planning Working Group: Review of Draft Strategic Plan - Amanda
    - i. Met and developed a draft plan over 2 sessions.
    - ii. Four areas of goals
      1. Student performance on three dimensions of student achievement (high quality work, character, mastery of knowledge and skills).
      2. Diverse and inclusive community.
      3. Financial stability while meeting financial objectives
      4. Effective school governance and leadership
    - iii. Board will review and provide input. Then ask for community input. Vote to approve the final plan in spring.
  - e. Other Updates from staff council, family council? - None
7. Review of Finalized Grievance Policy
    - a. Discussion of final edits to Family Grievance policy
    - b. Ali moves to approve, Brian seconds, passes
  8. Wrap up and Future Agenda Items
    - a. How Special Education works at Odyssey = SPED 101 (Dawn will lead)

- b. Discussion of Executive Director goals for the year
  - c. Board should review Strategic plan draft for discussion and input at next meeting
9. Adjournment - 6:00 pm
- a. Josh moves to adjourn. Alisha seconds. Passes.



11/16/2022

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Board Chair, Amanda Brown

Date