

**Executive Committee Meeting of the
Odyssey School of Denver Board of Directors
Wednesday, September 13, 2023
5:00 pm to 6:00 pm
Remote Meeting**

Our Mission: Odyssey School of Denver is a diverse, public, K-8 Expeditionary Learning school. We teach students how to learn through a focus on academic achievement, critical thinking and social responsibility, preparing them for high school and beyond.

Our Vision: Odyssey School of Denver students will:

- Take risks and innovate;
- Lead with integrity and compassion;
- Be civically and socially engaged;
- Push themselves to exceed expectations;
- and • Embrace learning as a life-long adventure.

Board Responsibilities: We ensure Odyssey's compliance to its contract with the Denver Public Schools, set and monitor the implementation of school policies, manage the school's annual budget and financial planning, and hire and evaluate the performance of our school's Executive Director.

Roll Call: Amanda Brown, Travis Haley, Laurel Lenz, Keri Melmed, and Kathryn Martinez.

Agenda & Minutes:

1. Meeting called to order at 5:04 pm.
2. Discuss planning/goals for school fundraising efforts.
3. Discuss other goals/targets for board this coming year.
 - a. DEI / equity statement
 - b. Fundraising plan update
 - c. Review of bylaws
 - d. Review of board policies
 - e. Safety discussion (not formal committee)
 - f. Community outreach
 - i. letter from board in Thursday folder 1x per month.
 - ii. family council events
4. Discussion of the Agenda for September meeting.
 - a. ED update
 - b. Staff council updates
 - c. ED evaluation / goals - share updates
 - d. Share focus areas - google docs
 - e. Committee assignments
 - f. Follow up - board handbook and board member agreements
 - g. Finance Committee updates
 - i. finance statements into board packet
 - ii. audit statement in board packet
 - iii. approve audit statement
5. Executive director updated on faculty search progress, parent issues.
6. Meeting was adjourned at 6:06 pm.

Keri Melmed, Board Chair