

**Odyssey School of Denver Board of Directors**

**Wednesday, May 17, 2023**

**4:00 - 6:00 pm**

**Odyssey School of Denver**

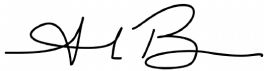
**Remote livestream link:**

<https://us02web.zoom.us/j/89860263427?pwd=SG5ybGd1c3hpdTBXUDdEL0treXV1UT09>

<p><b>Our Mission:</b> Odyssey School of Denver is a diverse, public, K-8 Expeditionary Learning school. We teach students how to learn through a focus on academic achievement, critical thinking and social responsibility, preparing them for high school and beyond.</p>	
<p><b>Our Vision:</b> Odyssey School of Denver students will:</p> <ul style="list-style-type: none"><li>• Take risks and innovate;</li><li>• Lead with integrity and compassion;</li><li>• Be civically and socially engaged;</li><li>• Push themselves to exceed expectations;</li><li>and • Embrace learning as a life-long adventure.</li></ul>	<p><b>Board Responsibilities:</b> We ensure Odyssey's compliance to its contract with the Denver Public Schools, set and monitor the implementation of school policies, manage the school's annual budget and financial planning, and hire and evaluate the performance of our school's Executive Director.</p>

1. Call to order - 4:00pm
2. Public comment - none
3. Roll call & acknowledgments of conflicts of interest
  - a. Present = John Brewer, Amanda Brown, Christina Carlson, Ali Hadden, Travi Haley, Brian Johnson, Laurel Lenz, Dawn Loge, Danielle Lucas-Adam, Kathryn Martinez, Keri Melmed, Alisha Smith.
  - b. No conflicts.
4. Motion to approve and/or amend April minutes
  - a. Danielle Moves, Brian seconds
  - b. passes.
5. ED update
  - a. May 2023 camping kindergarteners - video from Emily Bremer
  - b. End of school activities - exhibition nights and passages, field day.
  - c. Five of six staff hires are complete. Awaiting offer acceptance by a music teacher candidate.
  - d. Full enrollment.
    - i. Smaller waitlists for 7th and 8th grade (n=6-8).
    - ii. Nineteen 5th graders will be continuing to 6th, with a strong waitlist for 6th (n=36).
    - iii. Discussion regarding suggestion that the school over-enroll 6th graders for next year.
    - iv. Discussion of SPED enrollment/staffing for next year.
6. Council, Committee and Working Group updates
  - a. Finance Committee
    - i. Projecting a year-end surplus of \$13,535, due to slight increases in revenue and reductions in expenses.
    - ii. Finance committee is projecting an increase in per pupil revenue (PPR) rate for next year.
    - iii. Audit resolution vote.
      1. Travis moves, Christina seconds. Passes.
      2. Common practice to change auditors every 5 years. Carol is retiring in 2 years. Carol will continue bookkeeping for Odyssey, though some of her workload is shifting to another accountant.
  - b. Other Committee/Working Group updates

- i. Alisha discussed board efforts to improve school safety.
    1. Approved adding new cameras.
    2. Additional research ongoing and waiting to assess what the DPS safety plan will entail/fund.
  - ii. Review revisions and vote to adopt the 2023 strategic plan.
    1. Discuss changes that were implemented in response to staff and family input.
    2. Discuss staff evaluation process - how to define "high quality"?
    3. Discussion of hiring processes for staff, need to include a measure for transparency of processes.
    4. Alisha moves to adopt the strategic plan, with discussed edits. Danielle seconds - passes.
7. Discuss/elect new community board representatives
- i. Laurel (2 yr term term)
    1. Keri moves, Christina seconds; passes.
  - ii. Community members slate or nomination: Theodosia, Ryan, Kaitlyn, Travis (3 yr terms);
    1. Danielle moves, Christina seconds; passes.
  - iii. Celebration of departing board members.
8. Wrap up and future agenda items
- i. End of year reflections
    1. Board training efforts appreciated.
    2. Board member involvement has been a key positive.
    3. Subcommittee efforts appreciated.
    4. Need for continued focus and further implementation on equity and inclusion.
    5. Celebration of outgoing board chair's efforts.
    6. Plug for current board members to serve on the League of charter schools.
  - ii. Set July board retreat date
    1. Doodle poll will be shared.
9. Adjournment 6:01pm
- i. Christina moves, Brian seconds, passes.



07/31/2023

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Board Chair, Amanda Brown

Date