

Odyssey School of Denver Board of Directors

Wednesday, September 20, 2023

4:00 - 6:00 pm

Odyssey School of Denver

Remote livestream link:


<https://us02web.zoom.us/j/89860263427?pwd=SG5ybGd1c3hpdTBXUDdEL0treXV1UT09>

Our Mission: Odyssey School of Denver is a diverse, public, K-8 Expeditionary Learning school. We teach students how to learn through a focus on academic achievement, critical thinking and social responsibility, preparing them for high school and beyond.	
Our Vision: Odyssey School of Denver students will: <ul style="list-style-type: none">• Take risks and innovate;• Lead with integrity and compassion;• Be civically and socially engaged;• Push themselves to exceed expectations;and • Embrace learning as a life-long adventure.	Board Responsibilities: We ensure Odyssey's compliance to its contract with the Denver Public Schools, set and monitor the implementation of school policies, manage the school's annual budget and financial planning, and hire and evaluate the performance of our school's Executive Director.

1. Call to order - 4:06 pm
2. Roll call & acknowledgments of conflicts of interest
 - a. Present = John Brewer, Amanda Brown, Alison Hadden, Kelley Krupicka, Travis Haley, Ryan Lally, Laurel Lenz, Kathryn Martinez, Keri Melmed, Alisha Smith, Caitlin Vaughn Sekar.
 - b. Absent = Juana Rosa Cavero, Nadja Cockrell, Theodosia Cook, Brian Johnson, Dawn Loge.
 - c. No conflicts noted.
3. Approve agenda - Kelly moves, Ryan seconds, passes
4. Approve August minutes - Kelly moves, Ryan seconds, passes
5. Public comment - none
6. Board discussion items.
 - a. Board goals for the year
 - i. Evaluate Fundraising policies = chairs of Finance + Development committees.
 - ii. Develop a Board Equity statement and stance.
 - iii. Evaluate bylaws to determine if/where there may be a need to update these.
 - b. Board handbook and member agreements
 - i. Board members need to sign a document acknowledging receipt and agreement with the handbook.
 - c. Committee assignments
 - i. Executive Committee - membership is set
 - ii. Finance Committee - Ryan will chair, need at least one new member from board
 - iii. Development Committee - Ali will chair, need at least one new member from board
 - iv. School Accountability Committee - Caitlin will chair, need at least one family representative and one staff representative from board
 - v. Bylaws working group - Travis + Alisha will evaluate
 - vi. DEI working group - Need board member volunteers for a group to draft an initial document.
7. Goals/Accomplishments for 2023-4
 - a. ED update
 - i. Two DPS Board of Directors visited the school this past week.
 - ii. Odyssey SPF (School performance framework) was received. The school was ranked green. This is the highest rating an individual school can receive. One benefit of the

strong ranking is that this simplifies the process for updating the school's universal improvement plan.

- iii. Efforts to hire a replacement for Brian Johnson. This position will be divided across 2 part-time positions. Kelly McLeod will teach 6th grade math part-time. Searching for another individual to lead 5th grade math. The position is for afternoons only.
 - iv. DPS safety plan. Kathryn shared slide outlining 3 "buckets" in the plan:
 1. Personal conditions - mental health, student & adult safety
 2. School conditions - safe & welcoming environment. Odyssey has a safety audit scheduled soon.
 3. System Conditions - DPS driven
- b. Staff Council update
- i. Kathryn shared this update as Dawn and Brian were not in attendance.
 - ii. Coaching and evaluation for all staff will now be done separately.
 - iii. Staff reviewed professional learning structures.
 - iv. Staff received mandated Reporting & DPS safety training.
 - v. Nominations are being collected for a new staff director to replace Brian Johnson.
- c. Finance Committee update
- i. Auditors (Hoelting) audited school's financial statements and gave a "clean" opinion.
 - ii. Vote to approve financial audit statement
 1. Laurel moves, Travis seconds, passes.
 - iii. Review of projected budget. Completed capital projects can now be included in the updated projected budget.
 - iv. Carol (School Finance Officer) will attend November, January, and April meetings.
 - v. Goals for fundraising efforts and planning future efforts are being evaluated.
- d. Executive committee update - ED evaluation/goals
- i. Keri discussed the process and shared documents that outline goals and will be used for evaluations this year.
7. Wrap up and upcoming agenda items
- i. Will have a Board training session on Policy Review and Writing at the next meeting - October 18.
 - ii. Discussions/updates on fundraising will be revisited in future meetings.
 - iii. Request for updates on math curriculum implementation.
9. Adjournment
- i. Travis moves to adjourn, Ryan seconds, passes.
 - ii. Meeting adjourned at 5:29 pm



10/18/2023

Board Chair, Keri Melmed

Date