



**Annual Retreat of
Odyssey School of Denver Board of Directors
Friday, June 15, 2018**

12:30 to 5:00 pm in the Laundry on Lawrence, 2701 Lawrence St, Denver, CO

AMENDED AGENDA

ACTION ITEMS

1. Approval of April and May 2018 Regular Meeting Minutes
2. Approval of Agenda
3. Complete End of Year Review of Executive Director and Set Executive Director Salary and Bonus.
4. Set Executive Director Goals
5. Set Board Goals
6. Elect Officers

PUBLIC COMMENT

If you would like to make a public comment, please sign up in advance with board secretary, Christina Carlson, by emailing her at: stellablackdog@yahoo.com. Public comments are limited to 3 minutes per person.

<p>Our Mission: Odyssey School of Denver is a diverse, public, K-8 Expeditionary Learning school. We teach students how to learn through a focus on academic achievement, critical thinking and social responsibility, preparing them for high school and beyond.</p>	
<p>Our Vision: Odyssey School of Denver students will:</p> <ul style="list-style-type: none"> • Take risks and innovate; • Lead with integrity and compassion; • Be civically and socially engaged; • Push themselves to exceed expectations; and • Embrace learning as a life-long adventure. 	<p>Board Responsibilities: We ensure Odyssey's compliance to its contract with the Denver Public Schools, set and monitor the implementation of school policies, manage the school's annual budget and financial planning, and hire and evaluate the performance of our school's Executive Director.</p>

1. Call to Order	12:30
2. Roll Call	Tracey Schaffer, Marnie Cooke, Yumi Perkins, Jason Fritz, Marshelle Fox, Keith Hay, Travis Haley, Meredith Wenskoski, Brian Moore, Justin Silverstein, Corey Goodrich, Illana Poley, Jason Shiroff
3. Motion to Approve and/or Amend Agenda	Justin motion to amend agenda to add the audit. Jason second. Motion passed.
4. Public Comment	n/a
5. Approval of April and May 2018 Regular Meeting Minutes	April: Justin first, Tracey second – Motion passed



	May: Keith first, Corey second – Motion passed
6. Approval of Auditors	Jason first, Travis second – motion passed.
7. Introductions of new board members	
8. Governance – Board responsibilities, meetings and voting	Reminders: Odyssey board is subject to CORA and open meetings law with proper notification.
9. Executive Director Update a. Year in Review and outlook for 2018-19 School Year b. Staff Survey c. Diversity	See PowerPoint
10. End of year survey review a. Family Survey b. Exit Interviews	See theme document. 5 individuals leaving Odyssey. 3 of 5 had been there for 2 years, 1 for 4 years and 1 who is going to EL position. Reviewed common themes of surveys
Break	
11. Executive Session to discuss a personnel matter pursuant to §24-6-402(4)(f), C.R.S. a. ED Performance Evaluation b. ED Compensation Discussion i. 2017-18 Bonus ii. 2018-19 Salary	Christina moved, Justin seconded – motion approved to go into executive session. 3:35 Exit Award a bonus \$6,000 – motion approved Award of 2% for COLA – motion approved Award 18-19 target bonus to \$8,000 – motion passed
12. Set Executive Director Goals	Review of process for finalizing Director Goals Consideration of goals from last year that may still be relevant this year and goals that need to be added. The group landed on the following areas in which to set goals: <ul style="list-style-type: none">• Multi-tiered Systems of Support (MTSS)• Student Outcomes• Professional Development



	<ul style="list-style-type: none"> • Master Schedule
13. Compensation / Finance Committee Discussion	<p>Review of next steps in goal setting.</p> <p>Review of data and next steps in terms of goals.</p>
Break	
<p>14. Set Board Goals / Form Committees</p> <ul style="list-style-type: none"> • Standing Committees: <ol style="list-style-type: none"> Executive Committee Finance Committee Development Committee Accountability Committee • Form Ad Hoc Committees 	Delayed for next meeting
15. Accountability Committee	Delayed for next meeting
<p>16. Officer Elections</p> <ol style="list-style-type: none"> Chair Elect Treasurer Secretary 	<ol style="list-style-type: none"> Illana nominated Justin as Chair Elect. Illana motioned, Corey seconded – motion passed Christina motioned for Marshelle to be treasurer, Travis second – motion carried. Christina moved that Corey be the secretary, Marshelle second – motion passed.
Adjournment	Brian motioned to adjourn, Corey seconds, motion carried.



 Jason Fritz, Board Chair

Sept 17 2018

 Date

